

Reminder: Our Green Energy Program is designed only for Delmarva customers. Due to the high demand for Green Energy Program incentives, there is a delay for some grant payments after an application receives final approval.



Green Energy Program Instructions

Getting Started

1. **Review program requirements and current incentive levels:** de.gov/GEF.
 - a. If you have questions, email the Green Energy Program (GEP) Team at DNREC.GEP@delaware.gov.
2. **Complete an energy audit prior to submitting a GEP rebate application.** Applications submitted without an acceptable energy audit will be rejected.
 - a. **How to get an audit for your building:**
 - **Residential Applicants:** Contact a BPI-certified energy auditor. [Energize Delaware](#) maintains a list of energy auditors and offers rebates for energy efficiency improvements.
 - **Commercial Applicants:** Energy audits are not required for existing construction non-residential buildings.
 - b. **How to get an audit for a new construction:** New construction homes and commercial buildings must receive Energy Star certification in order to receive funding. Begin the process by reviewing [Energy Star Certification requirements](#).
3. **Select an approved renewable energy contractor.** The Green Energy Program maintains [a list of participating contractors](#).
4. **Submit a rebate application online:** <http://www.greengrantdelaware.com/>, including:
 - Signed Rebate Pre-Approval Form
 - Copy of a Project Estimate, Proposal, or Purchase Order
 - Copy of a recent electric bill showing the installation address & applicant name
 - Plot Diagram
 - Applicable Energy Audit Documents
 - Solar Shade Analysis (*PV Applicants Only*)
5. **Submit eSupplier registration** at <https://esupplier.erp.delaware.gov/>. Name and mailing address listed on the rebate application must match the information used on the eSupplier registration.
 - Call (302) 672-5000 to reach Delaware's Division of Accounting.
 - Email FSF_Supplier_Maintenance@delaware.gov
 - <https://www.youtube.com/watch?v=dTGAAefBEEw> (video tutorial)
6. **Submitted materials will be reviewed by the GEP Team within 30 days.** Insufficient or incomplete applications will result in requests for additional information prior to rebate approval.

Application Completion Instructions

1. **After verification of your pre-approval, install your system as proposed in your application.** Please email us immediately of any changes to your renewable energy system that occur after your pre-approval. Failure to do so will result in application processing delays and/or loss of your rebate.
2. **After the renewable energy system is installed and operational, complete your rebate application documentation:**
 - Signed Rebate Final Approval Form
 - Copy of Final Sales Invoice(s) – *(must list total cost, model information & size installed, and payment)*
 - Copy of Renewable System Photo(s) – *(must include entire system)*
 - PSC Certification Number – Please visit [this website](#) and complete the “Application for Certification as an Eligible Resource” document.
 - **PV Applicants –**
 - Copy of Final Interconnection Approval
 - Meter Photo
 - SREC Transfer Agreement
 - Schedule A
 - **Geothermal Applicants –**
 - Copy of Geothermal Well Permit(s)
3. **Submitted materials will be reviewed by the GEP Team for final approval.** Once all application materials are verified, the rebate will be issued through our Fiscal office. Rebates are issued to the name provided on the eSupplier account, typically within 10-12 weeks from application approval.



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